



# Knowledge management

Székely Vilté

### **About Nordconn**



We provide Recruitment & Analytics services for company growth to serious players.

**Our Services** 

#### **HR Services**

Recruitment Strategy • Outsourced Recruitment

Recruitment Consulting • OD, Performance Management

#### People KPI

Data Analytics • Analytics Workshop for HR experts

#### **HR Digitalization**

System Selection • PM, QA for implementation



Experience in data analytics, technology, management, hiring.

Guest lecturer at Budapest University of Technology and Economics (BME), in HR digitalization.





Co-founder & Recruitment Analytics Expert





Experience in sales, technology, management, personnel hiring.

HR advisory board (of HR Directors) member at METU.

Lecturer and Course Leader at Metropolitan University (METU), HR and HR digitalization.



Co-founder & Company Growth Expert





Deloitte.





Why do you want to manage knowledge?

## Types of knowledge



#### **Tacit knowledge**

Personal knowledge

Based on experiences

**Know-how** 

Not tangible

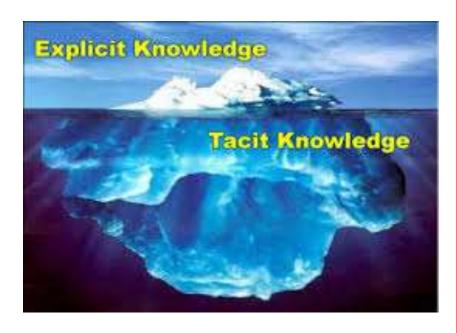
Cannot be learnt directly

Unstructured

Hard to observe

Complex

Not documented



This is what you learn form a book or a lecture

#### **Explicit knowledge**

**Informs** 

Structured

Coded

Can be described

Can be transmitted easily

Can be learnt directly

Observable

**Schematic** 

Simple

**Documented** 



#### What differentiates us from them?







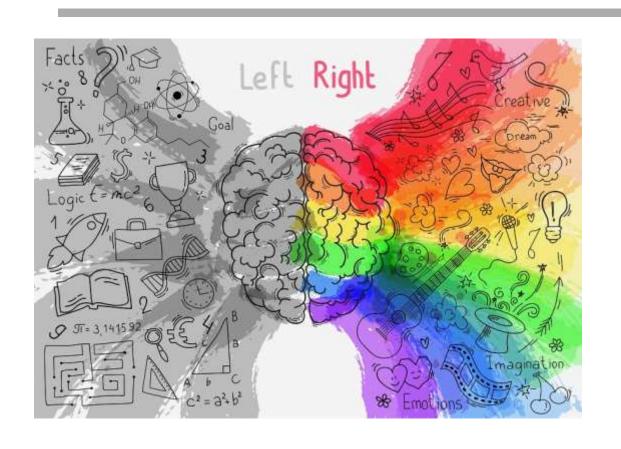
Mark Zuckerberg
Facebook/Meta
Established at age 19

Sanna Marin
Prime Minister of Finland
Became PM at age 34

Daniel Ek Spotify Established at age 23

# Where does your brain store the knowledge?





## THE THREE MINDS



## Learning and the brain



## NEUROPLASTICITY

The Ability of the Brain to Reorganize Itself, Both in Structure and How It Functions

#### **HOW THE BRAIN CHANGES**



**NEUROGENESIS** 

Continuous generation of new neurons in certain brain regions



**NEW SYNAPSES** 

New skills and experiences create new neural connections



STRENGTHENED SYNAPSES

Repetition and practice strengthens neural connections



WEAKENED SYNAPSES

Connections in the brain that aren't used become weak

## NEUROPLASTICITY CAN RESULT FROM:



3



Traumatic Events

Stress

Social Interaction



T t



Learning

**Paying Attention** 

Diet





Meditation

Emotions





Exercise

New Experiences

https://www.nicabm.com/brain-how-does-neuroplasticity-work/





Neuroplasticity makes your brain resilient.

Neuroplasticity enables you to recover from stroke, injury, and birth abnormalities.

You can learn new ways of being and responding to conflict.

In many cases, you can also overcome depression, addiction, obsessive compulsive patterns, ADHD, and other issues.



Neuroplasticity means the brain is always learning.

But the brain is neutral it doesn't know the difference between good and bad.

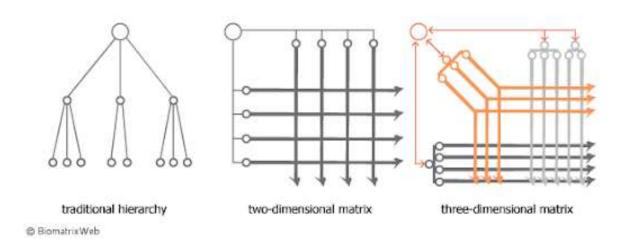
It learns whatever is repeated both helpful and unhelpful thoughts, actions, and habits.

Therefore neuroplasticity may entrench depressive, anxious, obsessive, and over-reactive patterns.

# Knowledge, as the greatest asset of the company



#### Where is the strongest knowledge flow?



#### Why is knowledge important?



## Knowledge Management (KM)



KM is an approach used in an organization

- to identify, create, represent, distribute, and enable adoption
- of knowledge (insights and experiences)
- for business aims.

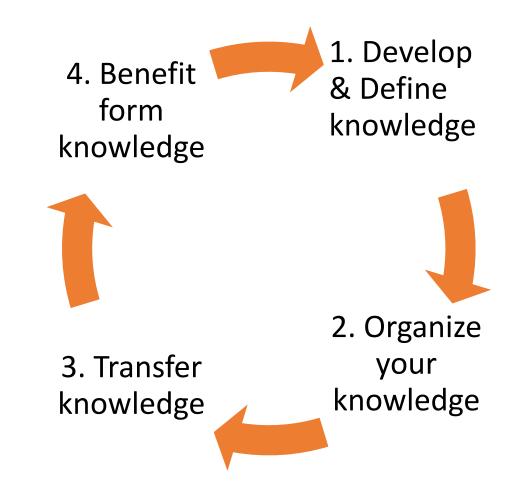


https://eternalsunshineoftheismind.wordpress.com/2013/03/10/the-many-different-types-of-information-system-continued/

## Tools for containing knowledge

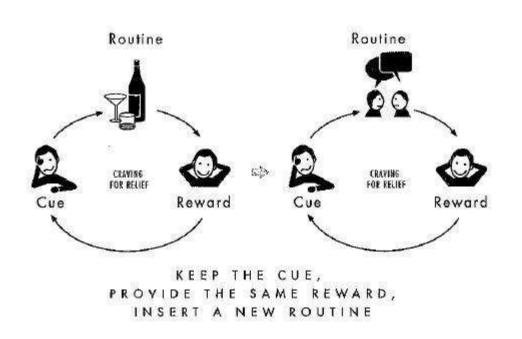


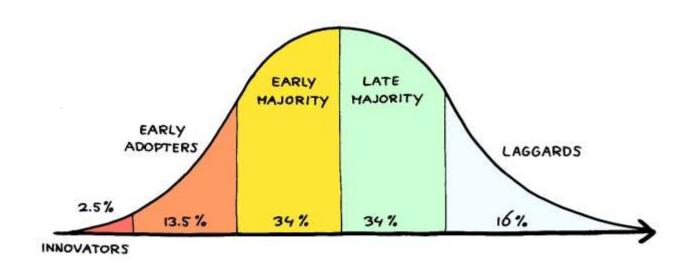
- 1. Documentation
- 2. Process drawings
- 3. Shared during employee onboarding
- 4. Repeating it many times (all-company meetings)



## Some people never adapt to change. Why? NORDCONN

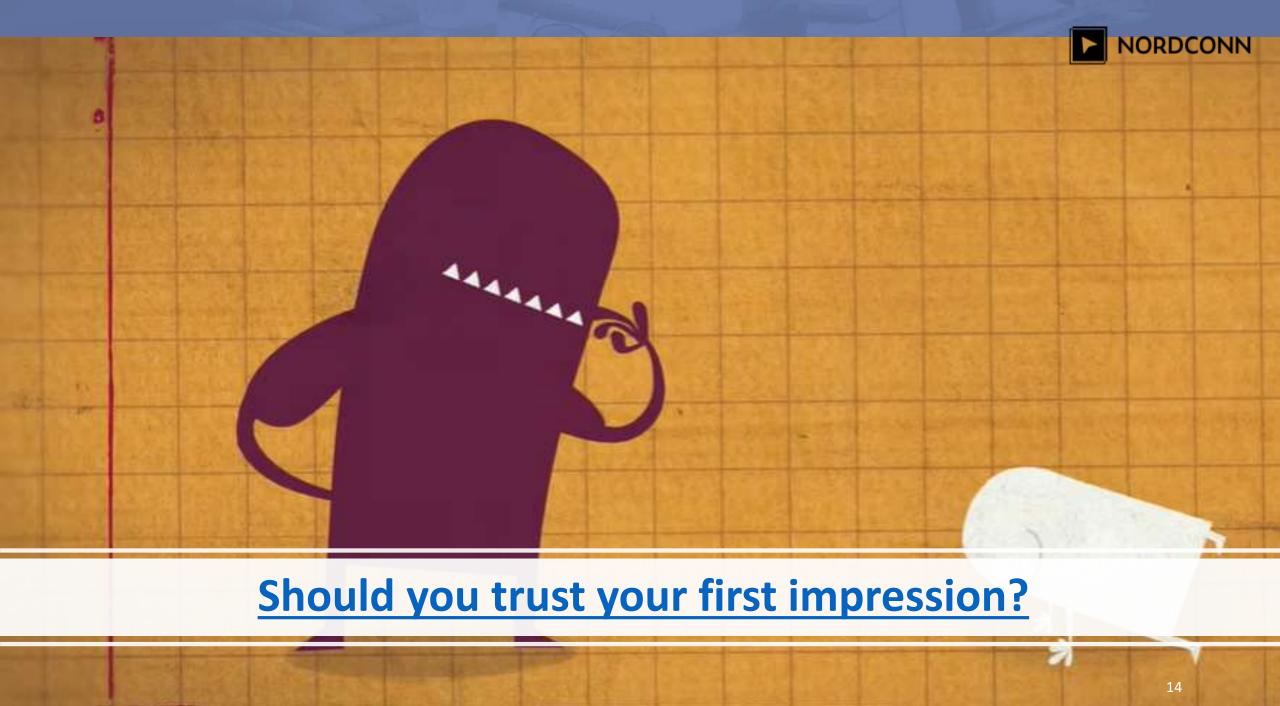




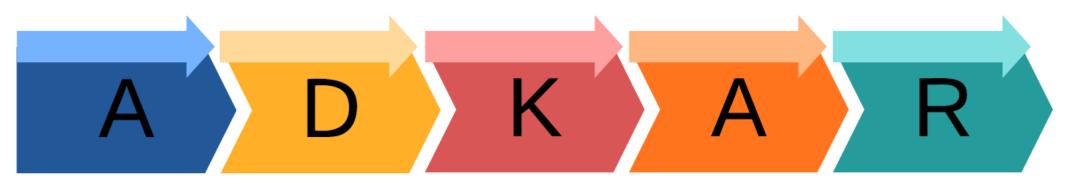


The power of habit can be stronger than the new information you get.

The memory of reward of pain can be MUCH STRONGER than logical reasoning.



## Change management is built on knowledge



#### Awareness

- Announce the change to employees well ahead of time.
- Explain your reasoning behind the change, including current pain points and potential ROI of the new solution.
- Give employees an opportunity to ask questions and make suggestions.

#### Desire

- Gauge employees' reactions to the change.
- · Identify champions.
- If employees are resistant or indifferent, address their concerns or show them how the change benefits them personally.

#### **Knowledge**

- Provide training or coaching to show what employees need to do after the change takes place.
- · Address any skill gaps.
- Offer resources, such as process flowcharts, that employees can reference later on.

#### **Ability**

- Schedule practice runs before the change is fully implemented.
- Monitor performance immediately following the change and provide constructive feedback.
- Set reasonable goals and metrics at the start.
- Adjust processes as necessary.

#### Reinforcement

- Monitor the change over time to ensure it fulfills your desired outcome.
- Use positive feedback, rewards, and recognition to encourage employees to keep following the new process.

Enablement zone

Engagement zone

https://www.lucidchart.com/blog/using-the-adkar-model-for-change-management



## Leader vs. Manager



#### Leadership

- Setting direction / creating vision
- Assembling team
- Creating shared values
- Knowing skills / motivations of each team member
- Adjudicating / resolving conflict
- Inspiring / leading by example
- Knowing when to devolve power
- Changing team to get right chemistry

#### Management

- Understanding goals of team & company
- Creating & prioritizing tasks to be completed (a project)
- Assigning tasks to appropriate team member
- Motivating & guiding individual contributors (carrot vs. stick)
- Reviewing work output & quality
- Controlling scope of project
- Reporting status up, down & to peers

#### Which one do you need?

- Make sure all the support tickets are handled and resolved.
- Build a new brand for your pet food company.
- Increase team productivity during COVID home office.
- Deliver a fixed scoped project on time, on budget.

upfront

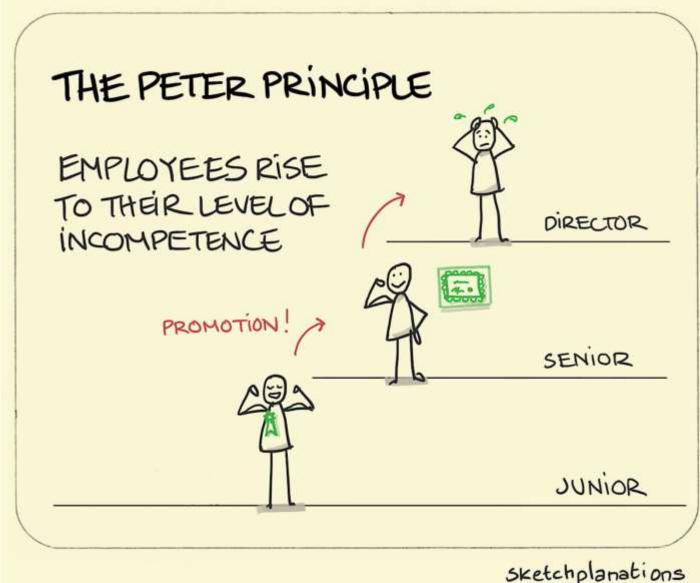
Source: Mark Suster, Both Sides of the Table

## **Peter Principle**



What Is the **Peter Principle**?

The **Peter Principle** is an observation that the tendency in most organizational hierarchies, such as that of a corporation, is for every employee to rise in the hierarchy through promotion until they reach a level of respective incompetence.



sketchplanations



# Barriers of knowledge transfer at the workplace

# Barriers of knowledge transfer and possible solutions

Lack of trust => organize a personal meeting

**Different cultures, vocabulary**=> build a mutual base with discussion, education

Lack of time, place => use conference speaking

Award only for knowledge => establish a stimulating system for knowledge sharing

Lack of reception ability => motivate people to be open for new ideas

Hierarchy at knowledge source => put a higher quality value of thought than knowledge source

Intolerance of mistakes and questions => stimulate cooperation and

understanding of lacks

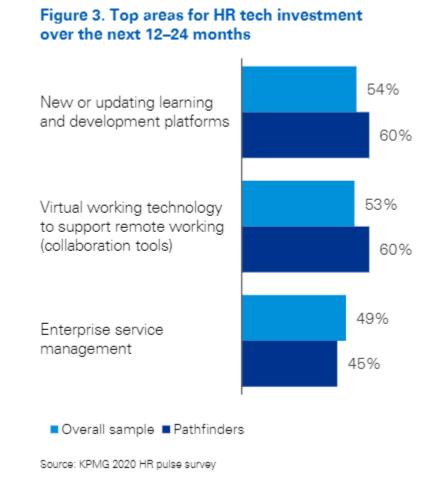


## HR Tech for Knowledge Management



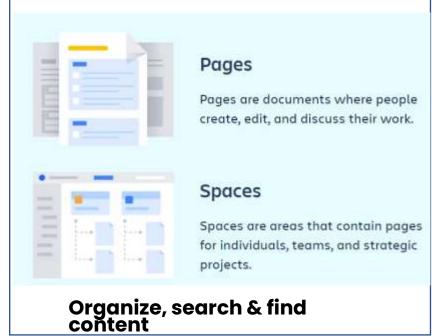
#### Where can technology solutions help?

- Social sharing
- Easy search by tagging
- Online training and testing platform
- Development of a mixed group experts with different knowledge and experience
- Knowledge network self-organizational groups in the organization



## Key features of KM apps





## Create, collaborate, and comment on pages & project plans

Real-time editing

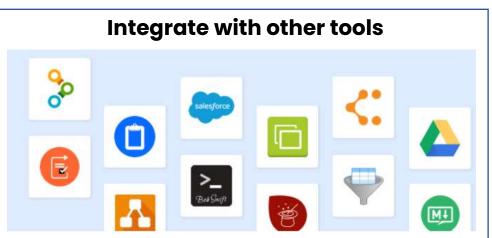
Co-edit together in real time and publish updates that highlight changes, tracked with version history.

Commenting

Make it a team effort with in-line and page comments, likes, and visual elements such as images, GIFs, and emojis.

Notifications

Alert your teammates when you tag them or assign a task so everyone stays on top of progress.





## Share information between teams and the entire company

Permissions

Keep employees informed with open access to information they need, but share and protect sensitive content with permission settings.

Home & personalized feed

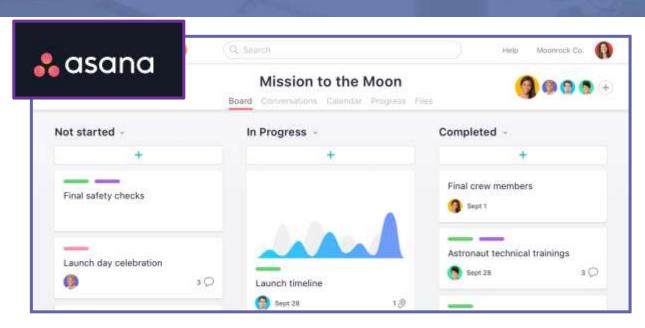
Get back to recent spaces, in-progress work, and drafts and stay updated with activity and popular feeds on your personal homepage.

Announcements and blogs

Spread the latest news and bring everyone together with blogs that encourage transparency and inclusion.

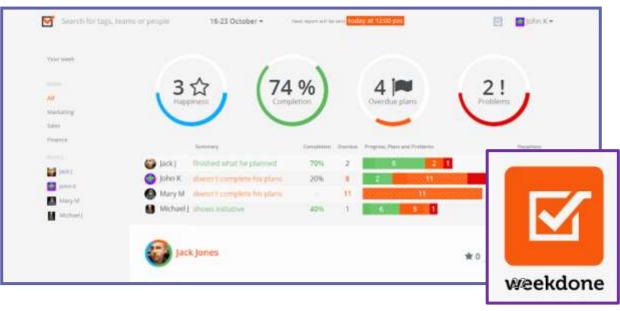
## HRTech – apps for task management



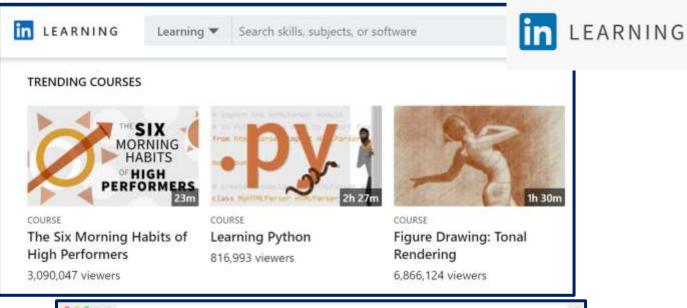


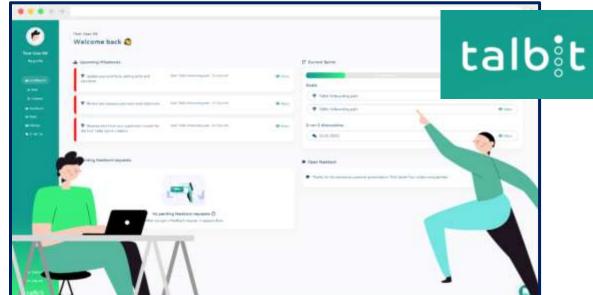


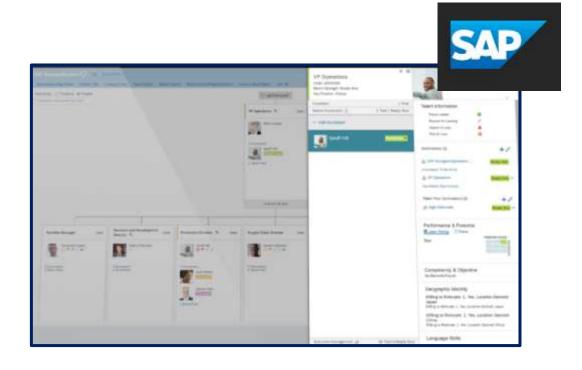




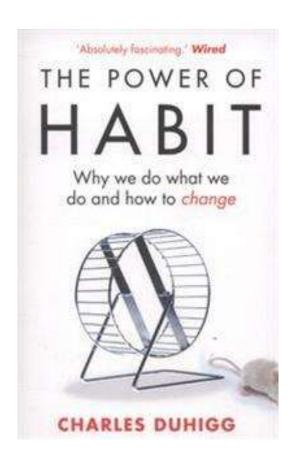
## HRTech – apps for knowledge management

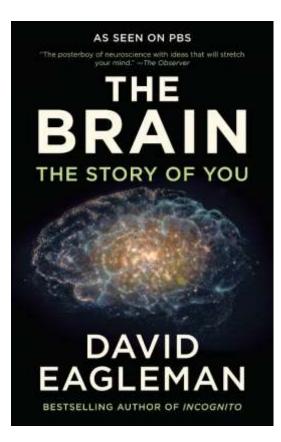


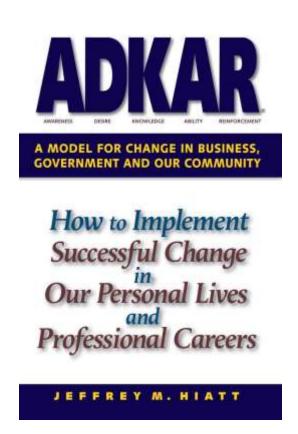


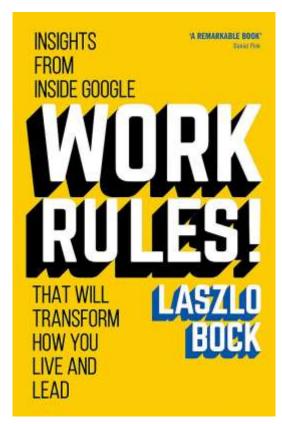


## Books worth reading



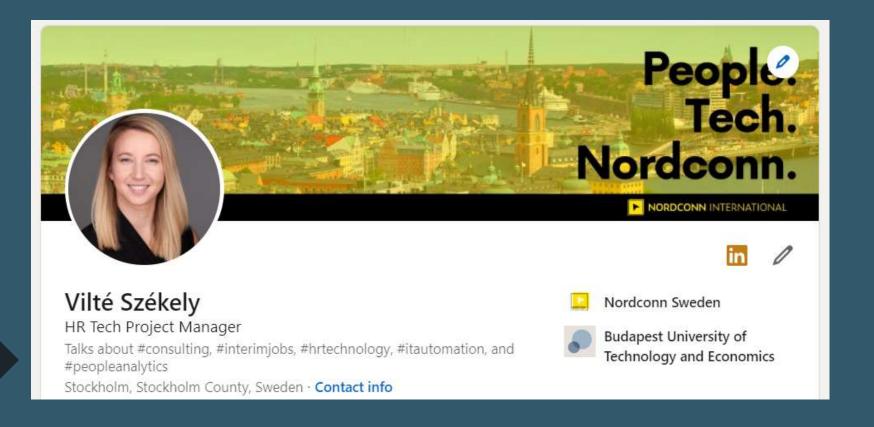








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